

REQUEST FOR BID PROPOSALS

**Water Improvements  
Water Meter Replacements  
for the  
City of Baldwin, Georgia**

Sealed bid proposals will be received by the City of Baldwin, Georgia, for furnishing all materials, labor, tools, equipment, and any other miscellaneous items necessary for the completion of the Water Improvements Water Meter Replacements in Baldwin, Georgia.

**The award of this bid proposal, if awarded, shall be based on several criteria, including prices bid, experience in the work proposed, and references. Refer to Article 14 of Section 00100 for criteria and award method.**

Bids will be received at the City of Baldwin, 186 Highway 441, Baldwin, Georgia until 2:00 p.m. on November 29, 2016. Any bid received after said time and date of bid opening will not be considered by OWNER. Bids will be publicly opened and read aloud at this date and time at this location. All bids will be evaluated by OWNER and the project will be awarded, if it is awarded, within sixty (60) days of the bid opening. If a bidder is not selected within sixty (60) days of the bid opening, any bidder that is determined by the OWNER to be unlikely of being selected for contract award shall be released from their bid.

The Project consists of, but is not limited to the following major elements:

**Replacement of 550 each-existing 5/8" x 3/4" domestic water meters, upgrades to 76 each- 1" to 8" water meters and associated appurtenances.**

**Note: Only one of the approved meter manufacturers shall be used for all the work on this project, the bidder shall not be able to use multiple manufactures for different size applications.**

Time of completion for all work associated with this project shall be as follows: two hundred and forty (240) consecutive calendar days for all work. Work shall begin from the date of a written "Notice to Proceed" from OWNER.

Copies of Contract Documents, Specifications, and Construction Drawings may be obtained at the office of Engineering Management, Inc., 303 Swanson Drive, Lawrenceville, Georgia, 30043, upon payment of a non-refundable cost of **\$50.00**. Checks shall be made payable to Engineering Management, Inc.

For general information regarding this project, you may call Juanita Clark at (770) 962-1387. For technical questions, you may call Zack Bryan at (770) 962-1387, extension 111.

The Information for Bidders, Bid Proposal Form, Form of Agreement, Drawings, Specifications, and forms of Bid Bond, Performance Bond, Payment Bond, Bidders Qualification Forms, and other Contract Documents may be examined at the following locations:

OWNER:  
City of Baldwin  
186 Highway 441  
Baldwin, GA 30511  
706-778-6341 (T)  
706-776-7970 (F)

ENGINEER:  
Engineering Management Inc.  
303 Swanson Drive  
Lawrenceville, GA 30043  
770-962-1387 (T)  
770-962-8010 (F)

*A list of persons who purchased Contract Documents from Engineering Management, Inc. will be available from the Engineer ONLY through facsimile transmission, U.S. Mail, or from their website at [www.eminc.biz](http://www.eminc.biz).*

OWNER requires a bid bond\* or a certified cashier's check in the amount of five percent (5%) of the total bid to be enclosed with the bid at the time of bid opening. Cashier's check will be made payable to the City of Baldwin.

The successful bidder will be required to furnish OWNER with Insurance, Workman's Compensation Insurance, and Performance and Payment Bonds\* in the amount of one-hundred percent (100%) of the total bid.

**Each bid must be submitted in a SEALED ENVELOPE**, addressed to the OWNER. Each sealed envelope containing a Bid must be plainly marked on the outside as, "Bid for Water Improvements Water Meter Replacement for the City of Baldwin, Georgia" **and be labeled with the BIDDER's Name and Address**. If bid is forwarded by mail, the sealed envelope containing the Bid must be enclosed in a separate mailing envelope to the attention of the OWNER at the address previously given.

All Bids must be made out on the bid form of the type bound in the Contract Documents, in accordance with the instructions in the Information for Bidders. No interlineations, additions, or deletions shall be made in the proposal form by the BIDDER.

Any and all Bids received without the aforementioned qualification criteria enclosed, will be returned to the BIDDER.

CONTRACTORS and SUBCONTRACTORS bidding on this Project will be required to comply with all Federal, State, and local laws.

OWNER reserves the right to waive any informalities or to reject any or all Bids, to evaluate Bids, and to accept any Bid which in its opinion may be in the best interest of the OWNER. No Bid will be rejected without just cause.

Successful Bidder will be required to perform WORK as the Prime Contractor. WORK performed by Prime Contractor shall be at a minimum 30% of the contract value.

No BIDDER may withdraw his bid within the time limit specified in the Instruction to Bidders (Section 00100).

This Project is being financed by the Georgia Environmental Facilities Authority and the City of Baldwin.

**\* Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Georgia. For Performance Bonds less than \$300,000 an irrevocable Letter of Credit from a bank as defined in O.C.G.A. Code Section 7-1-4 may be submitted in lieu of a bond. In lieu of a Payment Bond, a Cashier's Check, Certified Check, or Cash may be submitted in an amount not less than the total amount payable by the terms of the CONTRACT.**

Mr. Jerry Neace, Mayor  
City of Baldwin, Georgia

END OF SECTION